Alberta Health Services

REQUIREMENTS FOR MEDICATION ORDERS: POCKET CARDS

Note: These are printable pocket cards for staff to use as a quick reference for medication order requirements. It is recommended that after printing the page, the sheet is laminated before cutting out the individual cards.

Alberta Health Services — Medication Order Requirements (September 2017)

Minimum Requirements
- Date
- Time
- Patient's first and last name
- One other patient identifier
- Medication name
- Dose
- Route of administration
- Frequency with no ranges of time (do not use Q3-4H)
- Prescriber's name, designation, and signature

Required if Applicable
- Patient weight
- Formulation (e.g. extended release)
- Strength/concentration
- Total quantity
- Duration of the order
- Refills and intervals
- Monitoring requirements
- Hold orders include timeframe, # of doses, or clinical parameter
- Indication for medication

Recommended
- Calculated dose for intermittent weight-based orders
- Dose limit/maximum within specific time period (PRN)

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For more information and policy implementation resources, please visit the website:

Insite > Teams > Provincial Medication Safety > Medication Management Policies > Medication Orders Policy

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