Alberta Health Services

# Advance Care Planning

# Team Process Improvement Project

# Chart Audit of ACP/GCD Documentation for Inpatients

SAMPLE

Date of Chart Review: _____     Date of Admission: _____

Date of Discharge: _____     Primary Diagnosis: _____

Age: _____     Admitted under (specialty of physician for hospitalized patients): _____

**Green Sleeve**

| Green Sleeve on the chart | ❑ Yes   ❑ No |
|---|---|

**Goals of Care Designation Order**

| | |
|---|---|
| GCD Order: | ❑ Yes   ❑ No   Date of most current: _____ |
| GCD Designation: | ❑ R1     ❑ R2     ❑ R3<br><br>❑ M1     ❑ M2<br><br>❑ C1     ❑ C2<br><br>❑ NA |
| Location of Order:<br>(Check all that apply) | ❑ Electronic chart<br>❑ Green Sleeve<br>❑ Elsewhere in chart<br>❑ In Identified Location_____ |
| Green Sleeve and<br>electronic health record match: | ❑ Yes   ❑ No   GCD:_____   ❑ N/A |
| Involvement of patient or ADM:<br>(Check all that apply) | ❑ Patient<br>❑ ADM<br>❑ Interim Order<br>❑ Dispute Resolution<br>❑ Not recorded |
| Is this GCD order: | ❑ First ever order<br>❑ Revised order<br>❑ Continued<br>❑ Don't Know |
| Location signed:<br>(Check all that apply) | ❑ Same Unit<br>❑ Different unit: _____ (Example: ED)<br>❑ Same Facility<br>❑ Don't know |

![Alberta Health Services logo]

## ACP Tracking Record

| | |
|---|---|
| Completed ACP Tracking record: | ❑ Yes  ❑ No    Date of last entry: _____ |
| Location:<br>(Check all that apply) | ❑ Electronic chart<br>❑ Green Sleeve<br>❑ Elsewhere in chart _____ |
| Documented ACP GCD discussion that corresponds with the most recent GCD order: | ❑ Yes  ❑ No    Date of last entry: _____ |
| Location:<br>(Check all that apply) | ❑ Electronic chart<br>❑ Green Sleeve<br>❑ Elsewhere in chart |

## Personal Directive

| | |
|---|---|
| Signed PD: | ❑ Yes  ❑ No    Date of last entry: _____ |
| Location:<br>(Check all that apply) | ❑ Electronic chart<br>❑ Green Sleeve<br>❑ Elsewhere in chart |
| Other ACP written document : | ❑ Yes  ❑ No    Date of last entry: _____ |

Other discrepancies:    ❑ Yes   ❑ No

Notes: