

NOTE: To be completed by Unit Manager or designate as guided by IPC

Required Notifications

Site ICP	IPC Director	Unit Manager/Designate	Site Manager / Site Director
<input type="checkbox"/> Notify MOH	<input type="checkbox"/> Notify zone Leadership and IPC Senior Operating Officer via Urgent Issues Form (Please include ICP in communication)	<input type="checkbox"/> Notify Unit Staff and implement Tier 2 measures	<input type="checkbox"/> Notify all relevant departments and all physicians on the unit that a CDI outbreak has been called. Provide details on bed closures and any exceptions
<input type="checkbox"/> Notify Unit Manager or designate			
<input type="checkbox"/> Notify Site Manager & Site Director			
<input type="checkbox"/> Notify Environmental Services			
<input type="checkbox"/> Notify IPC Director & Medical Lead			

Roles and Responsibilities Checklist

Infection Control Professional (ICP)	Unit Manager/Designate	Environmental Services Manager / Supervisor	Patient Nurse
<input type="checkbox"/> Activate all outbreak procedures and forms	<input type="checkbox"/> Consider a geographic cohort of CDI patients to support clinical workloads	<input type="checkbox"/> Perform discharge/transfer isolation clean for ALL discharged patients (both CDI positive and CDI negative)	<input type="checkbox"/> During specimen collection ensure all specimens are sent using the exposure investigation number (EI#)
<input type="checkbox"/> Obtain exposure investigation number (EI# from Environmental Health: 403-943-2400)			<input type="checkbox"/> Confirm twice daily high touch cleans of unit Accel Prevention solution should be 1:40 concentration for high touch surfaces and 1:128 for floors
<input type="checkbox"/> Review all practices onsite to ensure CDI Checklist and Tier 2 measures are implemented	<input type="checkbox"/> Ensure there is adequate staffing to assign staff to CDI and non CDI patients separately on all shifts		<input type="checkbox"/> Specific strategies may be put into place at the discretion of outbreak management team
<input type="checkbox"/> Consult with ES Manager/ Supervisor regarding specialized cleaning chemicals and concentrations (1000ppm surfaces & 250ppm floors)	<input type="checkbox"/> Complete daily line list and submit to site ICP (contact site ICP to provide forms)		
<input type="checkbox"/> Remind staff to be vigilant with point-of-care risk assessment and in observing other patients for symptoms	<input type="checkbox"/> Remind staff daily of requirements for increased hand hygiene for visitors during the outbreak		
<input type="checkbox"/> Verify isolation status and associated supplies are in place for affected patients			
Medical Officer or Health (MOH)			
<input type="checkbox"/> At MOH discretion, in conjunction with IP&C organize and facilitate outbreak management meetings including the Site Manager, Unit Manager, ES, pharmacy, physicians and MOH as available			
<input type="checkbox"/> May close the unit to admissions and transfers as required and make determination for reopening			
<input type="checkbox"/> Consider restricting visitors during high burden of cases if a volunteer cannot be recruited to communicate with and teach visitors about correct hand hygiene and use of PPE			
<input type="checkbox"/> May consider strain typing of positive isolates together with lab virologist			

Discontinuation of Tier 2 Measures

* Refer to patient specific CDI checklist for discontinuation of individual CDI precautions
The MOH will make the decision to end the outbreak. IPC will notify the Unit Manager and Environmental Services when Tier 2 measures can be discontinued. This recommendation will be based on transmission and symptomatic cases.

** This document is intended as a guide, specific control measures may be added in each unique situation