

Packaging Transport Container at Clinics

Exempt Human Specimens

Before Packaging:

1. Label specimen container with:
 - a) Full first and last name.
 - b) Personal Health Insurance Number or Unique Lifetime Identifier or Government Issued Identification number.
 - c) Date and time of collection.
 - d) Specimen type and/or body site (for Microbiology, Cytology and Histopathology specimens only).
2. Label slides with the patient's **full** first and last name.
3. Complete manual requisitions with the following:
 - a) Full first and last name.
 - b) Personal Health Insurance Number (*If Out of Province include the expiry date if available*) or Unique Lifetime Identifier or Government Issued Identification number.
 - c) Date and time of collection.
 - d) Specimen type and/or body site (for Microbiology, Cytology and Histopathology specimens only).
 - e) Date of birth and gender.
 - f) Patients phone number.
 - g) Full first and last name of requestor along with the report location/address of requestor.
 - h) Full first and last name of "copy to" recipient along with the location/address of "copy to" recipient.
 - i) Test(s)/procedure ordered.

Packaging Instructions:

1. Collect specimen, making sure all lids are on tight.
2. Place specimen in a biohazard bag. Fold requisition and place in biohazard pouch.
3. Place all biohazard bags in a secondary plastic bag with sufficient quantity of dri-mops to absorb any possible leakage of a liquid substance that could occur during transport.



4. Also place a couple of dri mops in the bottom of the transport container.
5. Attach a cable tie to transport box to ensure the security of the contents during transportation.
5. Place transport container in designated pick-up area.

Procedure Note:

1. One dri-mop will absorb approximately 100ml.